



VVOB - Education for Development – Operations Manager-Uganda

Who are we?

VVOB – education for development is an international non-profit organisation with over 40 years’ experience in strengthening the quality of education systems in Africa, Asia and South America in close partnership with ministries of education and their institutions. Our head office is based in Brussels, Belgium.

We implement our programmes and projects with one shared passion: to ensure the improvement of quality education. In striving for that ambition, we place our values ‘commitment’, ‘integrity’, ‘respect’, ‘quality’ and ‘innovation’ central.

Do you share our ambition to ensure that learners around the world can enjoy their fundamental human right to quality education, without exception? Are you convinced as well that quality education guarantees equal opportunities for everyone and is the key to a better world?

We are looking for an Operations Manager who will operate from our Uganda Country Office in Kampala. Do you want to take on this challenge? Then continue reading!

Position in the organisation:

As (Regional) Operations Manager, you contribute to this ambition and these values by setting up, managing, executing, monitoring and optimising our operational systems and guiding the operations team (Finance, Procurement, HR, Logistics) in doing so. As a key member of the management team, you know how to inspire direct reports to grow and change with us, and you easily navigate between operations and strategy.

The Operations Manager reports to the Programmes Manager and is part of the management team. You are part of, and work closely with the other members of a country’s management team and are responsible for the operations department, thus managing all possible direct reports within this department. Furthermore, you work closely with the operations departments of Head Office/ the operations departments across all the country teams. You are managing all direct reports within the operations department. Furthermore, the Operations Manager will work closely with the finance and HR teams at Global Office, specifically with the Global Director of HR and the Global Director Finance.

Result areas of this position:

- You maintain, strengthen, and oversee effective systems and procedures for HR management, and you manage HR policies and procedures aligned with global VVOB standards and local law.
- You maintain, strengthen and oversee effective systems and procedures for financial management, reporting and auditing, and you manage finance policies aligned with global standards and local law.

- You oversee the procurement, logistics and administrative functions, ensuring value, efficiency, and compliance of the organisation to local and global policies. You review and manage contracts with suppliers and staff and ensure their compliance with relevant laws.
- You provide strong organisational leadership (on-the-job mentoring, coaching, capacity development, change management) for your direct reports, and you foster good relationships with and between partners and teams, supporting a positive organisational culture. Leading by example, you represent our organisation to external stakeholders in your field.

‘Curious to know more, click on the vacancy for more information and to check relevant skills and experience needed!’